

# Application for Employment

*We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation or any other legally protected status.*

Position applied for	Date
Shift desired	Date available for work
Last name   First name   Middle	Home phone
Address	Alternate phone number
City   State   Zip	Social security number

How did you learn about us?                       Newspaper     Employee     Agency     Other

Are you legally eligible for employment in the United States?                       Yes                       No

Are you eighteen (18) years of age or older?                       Yes                       No

Have you lived in Ohio for at least five (5) years?                       Yes                       No

Have you been convicted of a crime within the last seven years (excluding traffic offenses)? If yes, please explain where, when and nature of the case.

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*Criminal conviction will not necessarily disqualify an applicant from employment*

School	Name of school	Years completed	Certification or degree
High school			
College			
Other			

# Employment Experience

1. Employer	Dates employed
Employer address <span style="float: right;">Phone #</span>	Hourly rate/Salary
Job title	Supervisor name
Reason for leaving	Eligible for rehire?

2. Employer	Dates employed
Employer address <span style="float: right;">Phone #</span>	Hourly rate/Salary
Job title	Supervisor name
Reason for leaving	Eligible for rehire?

3. Employer	Dates employed
Employer address <span style="float: right;">Phone #</span>	Hourly rate/Salary
Job title	Supervisor name
Reason for leaving	Eligible for rehire?

4. Employer	Dates employed
Employer address <span style="float: right;">Phone #</span>	Hourly rate/Salary
Job title	Supervisor name
Reason for leaving	Eligible for rehire?

Please list all licenses, certifications or registrations (include registry number and state)

	Expires:
	Expires:

## Please Read Carefully Before Signing!

It is the policy of Cardinal Retirement Village to conduct a thorough reference check including a criminal history. I voluntarily authorize Cardinal Retirement Village and any investigative agency to verify the information set forth on this application and obtain additional information related to my background. I authorize all persons, schools, companies, corporations and law enforcement agencies to provide this information.

Upon hire, it is the policy of Cardinal Retirement Village for all employees to undergo an initial physical, and tuberculosis test and an x-ray for positive tuberculosis reactors. I understand that I must meet Cardinal Retirement Village's physical standards for the position I hold in order to remain employed in that position.

I understand that this application will only be considered for a period of thirty (30) days from today's date. Upon expiration of this application, it will be my responsibility to complete a new application if I still desire a position with this organization.

I certify that the statements made and information provided on this employment application are true and complete and that if hired it will become part of my official employment record. I understand that misrepresentations, false statements or omission of any information will result in my disqualification from consideration for employment or, if employed, my dismissal. I understand that any offer of employment is conditional upon satisfactory completion for the reference and background checks.

I agree that any claim or lawsuit relating to my service at Cardinal Retirement Village must be filed no more than six (6) months after the date of the employment action that is the subject of the claim or lawsuit. I waive any statute of limitations to the contrary.

I have read, understand and agree to the above statements.

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Applicant's printed name

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Social Security #

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Applicant's signature

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Date